

Ultra WinCleaner TM

One Click

User Guide

Novice Users remember that the **ONE CLICK** Wizard carries out all of the cleaning functions of Ultra WinCleaner automatically. If you use it, you **do not** have to use the following three functions.

- WinJunk and Shortcut Cleaner
- WinNet and Privacy Cleaner
- WinReg Cleaner

You still have to use the WinUninstall Wizard to uninstall applications you do not need and the WinSmart Mover to move applications to other partitions and drives. And should you need to reverse a cleaning process, the UNDO feature will let you restore the One Click Clean ups individual tasks.

Advanced Users can use the individual cleaning functions to gain more insight into the types of files and registry entries being cleaned. You can also use the individual functions to customize or selectively clean your PC.

IMPORTANT

If you are experiencing conflicts or error messages please update your version by using the quick and easy auto update button.

Ultra WinCleaner™ One Click User Guide

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<http://www.wincleaner.com>

CHAPTER ONE

Getting Started

Welcome to Ultra WinCleaner One Click, the only integrated Windows cleaner that cleans your computer system in just one click. You will find that Ultra WinCleaner One Click accomplishes everything using minimum system resources. The total area of your hard drive that the entire application occupies is substantially low, in respect to what it accomplishes. This is because each of the components of Ultra WinCleaner One Click have been optimized to carry out specific functions without taking up valuable PC resources.

Installing Ultra WinCleaner One Click

Before installing Ultra WinCleaner One Click, take a moment to review the system requirements listed in this section. If you have an incompatible system, then installation may cause Windows to crash and it may be difficult to uninstall the product.

System Requirements

To use Ultra WinCleaner One Click, your computer must meet the following minimum requirements:

- Windows® XP/2000 or Windows NT/Me/98 or 95
(This product will not run under DOS, Windows 3.x or Linux)
- 486-66 processor, Pentium® recommended
- 16 MB of memory, additional memory recommended
- 3 MB hard drive space for typical installation
- CD-ROM drive, double speed or higher
- 16 Bit Graphics card or better video

RUNNING Ultra WinCleaner One Click directly off the CD-ROM

If you have purchased the retail boxed version, you can run

Ultra WinCleaner One Click directly off the CD-ROM without installing it.

1. Insert the CD-ROM into your CD-ROM Drive.
2. If the CD-ROM doesn't start automatically, choose RUN from the START menu and type d:\Autorun.exe (where d is the letter assigned to your CD-ROM drive).
3. From the Menu select the Run Ultra WinCleaner 2002 option.

WHY WOULD YOU NEED TO DO THIS?

If you have run out of hard drive space and need to make room. It is very difficult to install a 20-MB product when you do not have 20 MB of space. Although Ultra WinCleaner takes up very little space, you can run it directly from the CD-ROM and use it to clean up and make room on your hard drive. Then if you wish, you can install the Ultra WinCleaner One Click.

How to Install Ultra WinCleaner One Click:

1. Insert the CD-ROM into your CD-ROM drive.
2. If the CD-ROM doesn't start automatically, choose **RUN** from the **START** menu and type **d:\setup.exe** (where **d** is the letter assigned to your CD-ROM drive).
3. Click **OK** and follow the instructions on the screen. For the best trouble free installation, keep all the default settings and continue to press the **NEXT** button when available until the installation process is finished.

What if Ultra WinCleaner One Click does not install.

1. Sometimes, the CD-ROM may have fingerprints on it, or your CD-ROM drive may have dust on the laser. For the CD-ROM, wipe the silver side of the CD-ROM with a soft cloth. For the CD-ROM drive try blowing into the front to remove any dust particles that may be on the lens.
2. Try installing the program again.
3. If this does not work, turn off your computer and restart it. Then try installing the program again.
4. If the above steps do not work, you may have a defective CD-ROM in which case please contact our technical support department. Email them at: tech@wincleaner.com

CHAPTER TWO

Ultra WinCleaner One Click

How to run Ultra WinCleaner One Click

Ultra WinCleaner One Click can be run in different ways. As mentioned on the previous page, you can run it directly off the CD-ROM if you have a retail copy.

Once installed, you can click on the desktop icon if available, an orange icon with swirls. You can also run it by clicking you windows START button then selecting the icon in the START menu that appears. Finally, if none of these icons exist, you can press the Windows START button, then select the PROGRAMS option and then click on the Ultra WinCleaner One Click listing. This will bring up another menu with Ultra WinCleaner One Click as an option. Select it and Ultra WinCleaner will be launched.

WinCleaner One Click

WinCleaner One Click is designed to safely clean your windows automatically. It will clean all items that are known to clog your hard drive and rob it of its performance. It will also fix many of the errors that occur during Windows Startups. The One Click Wizard automates using the **WinJunk and Shortcuts cleaner**, **WinNet and Privacy cleaner** and the **WinReg Cleaner Wizards**.

NOTE: If you are a NOVICE USER, this is your easiest and safest way to clean up your PC! If you are an advanced user or need to see the files that are automatically being cleaned, you can use the individual functions.

After you press the One Click button, the first window you will see is a **HELP text** window. Read the information, so that you understand what you will be doing. Once you finish reading the help text, you can close the window by pressing the **CLOSE** button in the lower right hand corner. This text help window appears when you select any of the functions in WinCleaner.

NOTE: After you close the text window, you can bring it up again at any time by pressing the **QUICK INFO** button, located in the upper right hand corner of any Wizard Window.

At this point the One Click Wizard should automatically begin scanning your hard drive. If the scanning process does not start automatically, click the green **"START"** button.

NOTE: Remember that no files will be deleted while the scan process is occurring. The Wizard is searching for files, folders, Internet Clutter, Junk files and unneeded Registry entries that can be safely removed from your PC. Please give it a couple of minutes.

WHEN THE SCAN PROCESS STOPS...

Once the Scan is finished, you will be given the option to remove the found items. Beside each item you will see the number of items found and/or the amount of space that can be gained by deleting the item.

NOTE: WinCleaner One Click has been designed to be NOVICE friendly and very thorough. As a result, the files, folders and registry entries found that can be deleted are safe and determined by the wizard. To keep things simple, the list of files and entries is not shown in this one click cleanup process.

All files except junk files are backed up and can be recovered by the UNDO function if needed, but this is rarely the case. If you are a novice user, we urge you to trust the software's judgement. There are thousands and thousands of satisfied users that rely on the One Click regularly. On the other hand if you are an advanced user you can use the individual functions accessible from the main menu to clean up your PC. These functions will do the same clean up job, only they will show you the files and allow you the option of making advanced option changes if needed.

Continuing with the One Click clean up process...

You will notice that: One item the One Click wizard skips is the COOKIES section. This is set to skip as a default setting. If

you wish to activate this feature, you will have to press the **ADVANCED OPTIONS** button. And then check the box beside the Cookies Option.

What are COOKIES?

Cookies are small tags of information placed on your Hard Drive when you access a website. For example, AMAZON.COM is a popular website. When you visit this site, it may place a cookie on your hard drive when you make an inquiry or a purchase. This cookie may help them identify who you are the next time you visit the same website. By identifying you, they can personalize the response to you, or it may help them find out the type of books you like so that they can recommend specific titles to suit your taste. This is a positive aspect or usage of cookies. Cookies also may store passwords, so that you can automatically gain access to restricted websites, without typing in the info each and every time.

On the other hand, you may not want certain websites to know what you are interested in or track you while you surf from one website to another. In this case, you have a few options. The easiest one is to press the **ADVANCE OPTIONS** button and check the Internet Cookies Cleaner Box. Then press the **SAVE and ACCEPT** button. This will make sure that the One Click Wizard always cleans the cookie folder.

If you want to keep certain cookies from selected website, you will have to exit the One Click Wizard window and select the WinNet Cleaner option. Then select the View Cookies button. This option will allow you to see all of the cookies on your system. It will also let you protect certain cookies, so that they are not deleted by the One Click function. – See WinNet Cleaner for more details.

ADVANCED OPTIONS

This feature should not be altered unless you know what you are doing. The default settings are optimum and the safest. If you do make any changes, you can always reset them back to their factory standards by pressing the **RESET to DEFAULTS** button.

If you want a clarification of each of the check boxes, in the Advanced Options Window, click on the blue information button whenever available for a description.

Continuing with One Click Cleanup

Once the scan is finished, the following statement will appear at the bottom of the Window.

All of the above Found items will be cleaned. Some of the items will be backed up including the Temp and Junk Files. If the backed up items need to be recovered, use the Undo feature on the main WinCleaner screen.

What does this statement mean?

What this states is that all files that may seem important will be backed up, this includes the Registry. However, the junk and temp files can be deleted without creating a back up. In most cases they are completely useless and they are also regenerated as needed by Windows or the application that created them. To delete the temp and junk files without creating a back up, check the line "delete all..." by clicking on the box to the right of it.

By not backing up Junk and Temp files, you will save more room on your drive and the backup process will be faster.

Therefore, we recommend that you not back them up and select the "**YES**" option to delete the files.

DONE! You have just cleaned your PC. At this point, if you use a defragmentor, we recommend that you defrag your hard disk. You will notice faster startups, quicker surfing and if you defragmented your drive a quicker overall performance.

Since Ultra WinCleaner One Click is so easy to use, we do not include a scheduler. We recommend that you take a couple of minutes once a week to run WinCleaner One Click.

Also, once a month, you should click on the **UNDO** button and delete the backed up files. This will free up additional space on your hard disk. See **UNDO section** for more instructions.

WinUninstall Wizard

Overview

Most commercial applications and newer shareware programs now come with their own Uninstaller. These Uninstallers make a log of all changes made to your system when that particular application was first installed. When you want to remove that application you simply run the accompanying Uninstaller and it will know what to delete. The WinCleaner Wizard will help you easily remove any application from your system using the application's own Uninstaller when it is available. However, the Wizard can also determine what can be removed when the Uninstaller log file is corrupt or missing. And of course it can also help you remove other applications that do not have Uninstallers and never created a log file.

How Do I Use It?

Using the WinUninstall Wizard is very easy.

1. When you choose the WinUninstall Wizard, the first window is the familiar help window. As always, read it and then press the **CLOSE** button to continue.

NOTE: If you do not want this help window to appear every time, check the box in the lower left hand corner that says "*Do not automatically show this window*". You can always bring it up when you need it by clicking the **QUICK INFO** button in the upper right hand corner of the Wizard Window.

2. After you **close** the Help Window, the next window is your main WinUninstaller window. This will contain a list of applications that can be uninstalled... if you have a lot of applications, the list may take a few minutes to appear. The list will be displayed in alphabetical order.

SHOW DETAILS OPTION CHECK BOX

Selecting the Option to **SHOW DETAILS** at the bottom of the screen will bring up a box that will give you information about:

- Number of Applications found

- Number of Functional Links (meaning number of Uninstallers that actually still point to a log file)
- Number of Non-functional Links (Uninstallers pointing to missing or corrupt log files). These entries are useless. They do not work and are taking up unnecessary space.
- PATH (this line shows you the path to where the log file is stored on the hard drive)

Once the Scan is complete, you can scroll up and down the list using your mouse or the UP and DOWN arrow keys on your keyboard. All valid entries will have a **blue** icon beside it and all broken or invalid entries will have a red **icon** beside it.

Removing Dead or Broken Links

The Uninstaller files listed usually reference a physical uninstallation log, located somewhere on your system. By manually deleting applications (deleting a folder by itself), having untidy uninstallation routines, or having a system crash, you lose the information that these entries referenced. This results in an error when the corresponding entry is utilized in the "Add/Remove Programs" area. Sometimes it is very difficult or impossible to remove these orphaned entries manually.

If you have any entries that have a "**RED ICON**" beside it, select it and right click your mouse button to bring up a menu with two choices:

- UNINSTALL APPLICATION
- REMOVE UNINSTALLER LINK

Select the Remove Uninstaller link option.

If the link is valid, you will see a warning and confirmation message. If the link is broken or missing, you will see a message that states:

"The selected item does not seem to have a valid Uninstaller and can safely be removed"

This will be followed by the option of choosing **YES** or **NO**.

Select the "**YES**" option and the entry will be deleted.

Repeat this procedure for all of the entries that have **Red icon's** beside them.

NOTE: Most links are safe to delete, but remember, if the message does not state ***"The selected item does not seem to have a valid uninstaller and can safely be removed"*** do not delete it. Otherwise the path to the Uninstall log will be deleted and you will not be able to use the Uninstaller for the application. Of course, you can still remove the application if needed, because Ultra WinCleaner can remove just about any application. However, it is always better to have the applications own uninstall log available when possible.

Removing or Uninstalling Applications

1. Select the Application from the list that you would like to remove or uninstall. The **Blue** mark beside the name will tell you that it has a valid Uninstaller log and you will be able to safely remove it.
2. Once you select the application by highlighting it, press the **Uninstall Item** button. You will be given a **verification** message.

To continue select the **"YES"** option.

The Uninstaller for this application will be launched. Follow the instructions on the screen. When the application is removed, the WinUninstall Wizard window will reappear.

NOTE: Some Uninstallers require you to **restart your computer** to completely clean any remaining information. If you are removing multiple applications, you do not have to restart each and every time. Remove all of the applications you do not want to keep, clean up any other area of Windows using Ultra WinCleaner's other components or the One Click feature. Then exit Ultra WinCleaner and restart your computer.

The application I want to remove is NOT on the list?

1. Naturally not all applications or programs that you want to remove are listed. And even the ones that are listed cannot

be removed if the log file is corrupt or missing. Therefore, if you find that the application you want to remove is not listed or you are getting an error message, you will have to use the **second part** of the WinUninstall Wizard.

2. Press the **NEXT** button located at the bottom right hand corner, to go to the next screen. WinCleaner's second window will appear. (Like always you will get a Help Text window. Read it and then CLOSE it to continue). The next window gives you the option of scanning your **PROGRAM FOLDER** for applications or your **ENTIRE Drive or drives**, for applications that you want to remove.

The Program Folder is the folder that contains all of the applications listed, when you select your Windows START button, followed by the PROGRAM option. Normally another menu appears with a list of applications found on your PC. Most applications that you install place their name in this menu, so that you can run them.

However, in some cases, an application may exist, but is not listed in the Add/Remove listing nor is it found under the PROGRAMS list. In this case you would have to have WinUninstall Wizard scan your drive or drives to look for it.

The window on the right will allow you to choose which drive you want to scan if you have more than one.

NOTE: Most applications list themselves in the **PROGRAM FOLDER**. This is the list of applications you can access when you click on the Windows **START BUTTON**, followed by the **PROGRAMS** option.

1. If the application you want to remove is in your Program List, then select **SEARCH FOR APPLICATIONS IN "PROGRAMS FOLDER ONLY"** option. Once a list appears, check it to find your application. If the application is not listed under your Program category, you will have to choose the other options and have WinUninstall Wizard scan your entire drive or drives.

2. Once you make your selection, press the **START** button.
3. Depending on how many applications you have or how big your drive is, the WinUninstall Wizard will take anywhere from a few seconds to a few minutes to search. While searching, the Search icon (computer with magnifying glass) will be moving.
4. Once completed, you will see the list of files. This list will now contain files from your Program Selection, your Entire Hard Drive, or drive selected, depending on what you originally chose to scan. All lists will also show application icons that may help you identify the program.
5. Since you could literally have hundreds of applications, especially if you choose to scan your entire drive, you can find your particular application quicker by typing in the name of the application in the field labeled **FIND**. As you type, the Wizard will jump down to the appropriate area in the list.
6. Once you find the application that you want to remove, select it with your mouse cursor by clicking on it and then PRESS the **NEXT** button found at the bottom right of the Window.
7. WinUninstall Wizard will find all files that are closely related to the Application as default.

At this point you can uncheck any of the boxes beside the entries you do not want to remove, or press the **RED Removed Checked** button to backup and remove all files, folders and icons.

NOTE: You can also right click your mouse pointer on any item to bring up three choices: UNCHECK ALL, CHECK ALL or INVERSE ALL.

YOU ALSO HAVE - TWO ADDITIONAL CHOICES

You will notice that at the top of the Uninstall Window you also have the options of:

All Programs in Directory or **All Files Including Data**

What is the Difference?

a) All Programs in Directory will include additional files in the same directory that you can delete.

These files did not match the selection criteria for the closest possible match, but since they are in the same directory, chances are they can be safely deleted. Of course when you choose this option the files are added to the list so you can personally check or uncheck them and make sure that you really want them to be deleted.

b) All Files Including Data is an option that will add generated data to the list.

Example: If you were using an Accounting Program and it created data that contained invoices or customer records. You may or may not want to delete these data files. Another example may be an Email Program; you may not want to delete your list of names or received attachments. In this case you would not choose this option. On the other hand, if you want to delete everything related to the application including the data, then selecting this option will include the appropriate files in the list.

NOTE: Both, **All Programs in Directory** and **All Files Including Data** options should be used with caution. Usually applications only store their own files in their specific folders. Still make sure that the list does not contain any other files used by other applications. And of course, the data inclusion option is strictly based on whether you will need to use any generated data in the future.

- Once you determine which files you want to delete, PRESS the **REMOVE CHECKED** button and the files, folders and any related shortcuts etc. will be automatically deleted for you.

At this point you can either Press the **BACK** button to move back to the first screen of the WinUninstall Wizard, to remove more applications, or you can press the **CLOSE** button and return back to Ultra WinCleaner's Main Menu.

Remember that all applications that are removed are **backed up**. So if you change your mind, you can always select the UNDO button from the main WinCleaner Window and restore the files. If you want to remove the application permanently, you will have to select the UNDO button, select the uninstall task and press the **DELETE UNDO ITEM** button.
–See **UNDO** for more details.

WINJUNK and SHORTCUT Cleaner

(This is automatically included in the One Click Clean up process. If you are a Novice User, do not access this feature. If you are an advanced user, this feature will give you more details and provide additional custom cleaning options.)

Overview

Most Windows applications create some type of temporary file or files on your hard drive when they are running. These files are supposed to be removed and the space recovered after these programs are closed. Often, however, they don't because of a program error, sloppy architecture, your system is reset or not shut down properly, or if another application locks up or crashes. Any file that is left behind in this manner will remain on your system unless you manually search for it and remove it. Over time, these files can accumulate to megabytes of wasted hard drive space, as well as turn into potential error-producing cross-linked drive references.

What are Junk Files?

Junk files are any type of file(s) created for temporary purposes. Junk files can also be any file type that you do not value as useful. For example: Text files are files that end in the TXT ending. These file types usually contain information about a specific program or are created by the installation process to give some information about what has changed in a program

etc. But in most cases, they do not contain critical information unlike a DOC file, which happens to be the ending of Word files. So although a Text file is not a Junk file, if you do not have use for the hundreds of TXT files that may be sitting on your hard drive, then you can label them as Junk Files. Of course there are many other files types that are truly temporary and not needed.

What happens if I do not clean Junk files?

As well as wasting space on your system, obsolete and junk files can produce very hazardous results if not properly cleaned from your drive on a periodical basis.

The symptoms that these garbage files can produce include:

- Cross-linked drive references.
- Lost network and Internet connections.
- Sudden application lock ups.
- Lost data.
- General Protection Faults (GPF's) or Fatal Errors in your Application.
- Virus like behavior.
- Mysterious Reboots.
- Out of Memory Errors.

How do I use the WinJunk and Shortcut Cleaner Wizard?

When you select the WinJunk and Shortcut Wizard, you will see the first instruction text window. Read it and press the **CLOSE** button.

If scanning does not start automatically, press the **START** button to begin the scanning process. The scanning process will look for all types of Junk Files that have been checked under the **ADVANCED OPTIONS** setting. Remember, no files will be deleted at this point

ADVANCED OPTIONS BUTTON

The Advanced Options button allows you to access the following two areas:

DEFAULT CLEANING ITEMS

These are file types that have been pre-selected by us and are safe to remove. Default file types can be unchecked, but cannot be edited.

CUSTOM CLEANING ITEMS

These are suggested Category Files that can be removed. They are not completely safe and are only recommended if you know what to keep and what not to keep. Each category can be edited. Additional Categories can be added as needed.

Predetermined Junk File types

The Power of WinJunk and Shortcut Cleaner is that it can safely remove junk and shortcut files without affecting your system's performance. In the case of Junk Files, the Wizard scans for various file types that can be safely removed. These file types have been predetermined and their categories are accessible by using the **ADVANCED OPTIONS** button.

If you press this button you will see that you can safely delete Junk Files that fit into the following categories:

- Unused Temporary Files
- Temporary Files Created by Windows Help System
- Temporary Directory Information Files
- Other Unnecessary Files
- Backup Files
- Lost Cluster Files

E.g. Temporary Files created by Windows Help System are files that end in GID. Windows creates these files every time you access an application's help file. Removing them will not affect any application or windows at all.

You can uncheck any one of these categories and their associated file extensions will not be selected. We recommend to keep the above listed categories checked "to clean" the most junk off your system.

Custom Clean Options

Custom Clean Options allow you to find and clean various types of space hogging files. The powerful scan and gather feature of

WinJunk and Shortcut Cleaner will quickly find all types of files for you. It will list them and show you how many there are. Also, it will show you how much space can be freed by deleting the listed files.

WinJunk and Shortcut Cleaner offers a pre-selected choice of File Types that can be found and possibly deleted.

The selection includes:

- Animation Files
- Sound Files
- Graphic Files
- Text Files
- Document Files
- Internet HTML Web Page Files
- Internet Graphic Files
- Spreadsheet Files
- Database Files
- Help Files

Each of these file categories automatically look for specific file types. To see what types of files will be gathered, check the File Type and then press the **EDIT** button.

As soon as you do this, another window will appear with the Name of the Category and the List of Extensions separated by a comma.

The particular category will look for all files with the extensions listed in the field.

Please remember that this is for Advanced Users. If you are not familiar with extension types, we do not recommend that you use this feature. WinJunk Cleaners Safe Cleaning Items have been selected for you. These file types are safe and will not cause any loss of vital data.

If you choose to use the Custom Cleaning Options, you will lose data. Determining what is safe to delete and what is not is up to you. **USE WITH EXTREME CAUTION!**

ADD BUTTON

The Add Button will bring up the same window as the Edit button, but the Add button Window fields will be blank. You can give the category a name and then choose the file extensions to assign the category, followed by commas if you are adding more than one.

Example: ENTER NAME Real Audio Files

List of Extensions: ra

This will search for all files that have been downloaded when using Real Audio Player.

Again, just a reminder that you cannot edit any of the **Default Cleaning Items**, but you can edit or add to the list of **Custom Cleaning Items**. Simply select any item and press the Edit button or press the Add button and the window will appear.

Sample editing of the GRAPHIC FILES option

In our example we are editing the Graphic Files Option. The first field will contain the name of the selection and the second field will contain the type of file endings to search for. Since this is a graphic file selection, the graphic files to look for are selected using a wildstar followed by the ending. Eg. *.jpg

The asterisk tells the software to find any file that begins with any letter or word and ends specifically in the "jpg" ending. This is short for Jpeg file format, a common graphic file type. You can add as many ending extensions as you like, simply separate them with a comma.

For now, do not make any additional additions. Simply press the Cancel button to exit the window and then press the CLOSE button to exit the Advance Options Window. At this point you should be back at the main Junk Files Cleaner Window. If you have not pressed the Start Scan button yet, do it now. This will begin the scan process, where the wizard is looking for the selection of files pre-selected by our default settings. If you added any custom cleaning options or selected any of the custom cleaning boxes, those file types will also be searched for and listed when found.

Depending on how big your hard drive is and how much junk you have accumulated, the scanning process can take anywhere from a few seconds to several minutes.

NOTE: For Safety reasons, any Custom Cleaning Option boxes selected are only valid one time. The next time you run Ultra WinCleaner the Custom Cleaning boxes will not work, you will have to activate them again (meaning you will have to check the box beside the option again)

1. Once the Scan is finished, you will have a list of files that have been found and classified as junk.
2. At this point you can Press the **REMOVE CHECKED** button and remove them all, or you can uncheck the ones you want to keep and then select the REMOVED CHECKED button.
3. When you are finished cleaning the Junk Files, you press the **Next** button to move to the next wizard screen – Shortcut Cleaner.
4. The next Wizard screen helps you find any and all broken shortcuts. You can select between searching the Windows DESKTOP or the ENTIRE DRIVE.
 - Scanning the desktop is usually where most broken shortcuts are found. However, you will not find broken shortcuts and empty folders that may exist on the drive.
 - Scanning your Entire Drive will cover everything, including the Desktop, however, this process is slower since it scans the entire drive. Please be patient!

Removable and Network drives are usually defaulted as non-searchable. In most cases this is best left as is, unless you happen to be on a network.

5. Make your selection and CLICK on the **START** button. Once the scan is finished, you can press the **REMOVE CHECKED** button and remove them all, or you can uncheck the ones you want to keep and then select the REMOVED CHECKED button.

NOTE: Depending on the size of your desktop or drive, the scan will take anywhere from a few seconds to a few minutes.

WinNet Cleaner

(This is automatically included in the One Click Clean up process. If you are a Novice User, do not access this feature. If you are an advanced user, this feature will give you more details and provide additional custom cleaning options.)

Overview

If you notice that you are running out of hard drive space or that your Internet surfing seems to be taking longer and longer, chances are you have accumulated a lot of Internet Clutter. The Internet is a wealth of information, but every WebPage you view is copied to your hard drive. So if you have never cleaned your hard drive, you have all your Internet surfing stored on it. This is meant to speed up surfing, by not having to download all the information every time you go back to the WebPage. However, the more information you accumulate, the longer it takes your computer to find. It also delays your surfing because your hard drive is constantly looking for the information. And, of course, you are also creating a record of where you have been surfing. This is not always a good idea.

By cleaning out this clutter you will gain large amounts of disk space, increase performance and safeguard your privacy. Since your entire surfing experience is mirrored on your hard drive, anyone can find out where you have been surfing.

How do I use WinNet Cleaner?

Like all Ultra WinCleaner Cleaning components, WinNet Cleaner offers a Wizard. Let's begin.

1. When you select the WinNet Cleaner, the first screen will show you a help text window, followed by the main WinNet Wizard. At the top of the Window you will see a list of all browsers that are on your PC. (They can be AOL, CompuServe, Explorer, Netscape, MSN and Opera!)
2. Most people only use one of these Browsers, but there are some individuals who use multiple ones. So depending on what you use, you can select the appropriate options for cleaning. The default will be all browsers found.

NOTE: If the browser is not listed in the window, it will not be cleaned. This Wizard as well as the One Click looks for the browsers at certain locations. Also if you have a new version of a browser, it may not show up, since the location may be different. In such cases, please contact technical support. As new versions of browsers are released, new update patches will be available through the quick and easy auto update button in the top right hand corner of WinCleaner's main menu. Through this your product will be updated and able to handle new browser versions.

What are the Options?

Internet Surfing Activity CACHE - This folder holds information about web pages that you have viewed. Every time you go to a new web page the contents are copied on to your hard drive, so that the next time you visit the same page, you do not have to wait for the information to download through the Internet. The copy that you have in your hard drive's cache folder will automatically show up on your screen. However, this Cache can waste a lot of disk space and again anyone can access it and see where you have been.

History of visited sites list - This option clears the history folder that is created. This is a folder that records all Websites you have visited since it was last cleared.

Internet Cookies List (All Unprotected cookies will be removed) - Cookies are a small code that is placed on your hard drive by the Website you visit. This cookie is then used to identify you the next time you visit the same page. It is also used to keep track of new people, repeat visitors or can be used to find out how you surf, where you have been etc. Again, this is a waste of disk space and more importantly a big threat to your privacy. **(This option is unchecked by default)**

Typed URL drop list - This option clears the list that appears in your Browser's address field. Every time you type an address for a specific new location, it is added to this file. Then the next time you want to visit the Website, you can use the drop down list to find it and save yourself time by not having to retype it. In Explorer versions that support the Auto Complete option,

just typing the first few letters of the Website will bring up the Website address in the drop down menu. This is very useful, but can take up space and again create a record of your Internet usage .

AutoComplete List for Web Page Fields – This option clears the list or auto entry selection that appears when you are filling out a form on the web. This list may delete passwords, so you may need to re-enter names and passwords again.

NOTE: The same five options are available for all of the Browsers. To activate the selection, simply click the box beside the appropriate choice .

VIEW COOKIES OPTION

You can select this option to view a list of cookies that are currently on your system. Since all cookies are not useless, the choice to delete them is kept off. You can also choose to delete the cookies you do not want and protect the ones you do .

Example: If you frequently visit AMAZON.com and want to keep any cookies they place on your machine, then press the VIEW COOKIES button, scroll down the list of cookies until you find the AMAZON cookie(s). Select the cookies and press the **PROTECT SELECTED** button located at the bottom of the window.

The cookies will be moved to the top field where they are protected from deletion. Continue to do this for any other cookies you want to keep. Then press the CLOSE button. As soon as you do this, a new window will pop up asking for **SAVE CONFIRMATION**. Select the YES option to save your list of protected cookies .

Now you can check the option to remove INTERNET COOKIES, which will delete all cookies on your system, **except for the ones you have protected**.

UNPROTECT COOKIES

In the same way that you protected the cookies, you can unprotect them as well. Press the VIEW COOKIES button, this

time select the cookie(s) in the first PROTECTED COOKIES list and as soon as you do this, the button at the bottom of the window will change its label from **PROTECT COOKIES** to **UNPROTECT COOKIES**.

Press the Unprotect Cookies button and the selected cookie will be removed from the Protected Cookies List. All cookies removed from the protected list are returned to the unprotected cookies list.

NOTE: If the cookie is not in the protected cookies list, it will be deleted the next time you use the ONE CLICK or WinNet Cleaning feature.

Once you are finished cleaning the Internet Clutter, move to the privacy-cleaning wizard by pressing the NEXT button located in the bottom right hand corner.

Privacy Cleaner

(This is automatically included in the One Click Clean up process. If you are a Novice User, do not access this feature. If you are an advanced user, this feature will give you more details and provide additional custom cleaning options.)

Every time you use Windows and other applications you are leaving a trail of your usage behind. This is in the form of **Recent documents**, **Find List** and **Run List** etc.

Windows creates these lists to make it easier for the user to find and run previously used applications and documents. Over time it becomes wasteful and, more importantly, creates a log like setup that allows anyone to see how you have been using your computer and which applications or documents you have accessed. This may affect your privacy.

How do I use the WinPrivacy Cleaner?

Using the WinPrivacy Cleaner is easy with the Wizard step-by-step layout. After using WinNet Cleaner, you press the NEXT button.

1. This brings up the WinPrivacy Cleaner Wizard that lists the following entries.

- Find Files List
- Find Computer List
- Recently Used Documents List
- Recently used Run List
- Windows Media Player List
- Windows Paint Recently Use List
- Windows WordPad Recently Used List
- Kodak Imaging Recently Used List
- Paint Shop Pro Recently Used List
- PKZIP Recently Used List
- WinZip Recently Used List
- Real Player Recently Used List

By default the first four items will be checked off. You can check off the additional items if you have them or need to. For the items listed that are specific applications, it will delete the list created when you press the FILE option.

For Example when you select WORDPAD, press the FILE option and at the bottom of the menu you will see a list of the last four files you opened. After you run the PRIVACY CLEANER, those entries will be erased.

However, remember that the next time you access an application or open up a file from within one of the listed applications the list will start to reappear. Therefore, you should use this feature whenever you need to. At home, before you turn off your computer or at work, before you leave for the day.

To remove the lists, select the item and press the REMOVED CHECKED button. Then press the CLOSE BUTTON to return back to Ultra WinCleaner's main menu.

WinReg Cleaner

(This is automatically included in the One Click Clean up process. If you are a Novice User, do not access this feature. If you are an advanced user, this feature will give you more details and provide additional custom cleaning options.)

Overview

Windows Registry is an area of Windows that stores almost all the information about Windows, drivers and all applications installed on your PC. Windows uses this information as a road map to find applications, to load drivers each time you start your Windows and to generally keep track of where everything is... You can consider it as Windows' Database.

Over time, the database that Windows and other applications use to store information (called the "Registry") can begin to hold data that is no longer valid or has become obsolete. Such information can range from a reference to a file that no longer exists to a driver that Windows is attempting to load each time you start your machine. This invalid data eventually begins to clutter your Registry, slowing Windows down, causing slow startup or even error messages and causing other possible problems. The WinReg Cleaner Tool in Ultra WinCleaner 2002 will cleanup and optimize your Registry by finding and removing these invalid data references.

How do I use the WinReg Cleaner?

Like all of the Wizards that you have used thus far, when you select the WinReg Cleaner button, you will see a **Help Text** Window. As always read it and then click on the **CLOSE** button.

If the AUTOSCAN check box has been selected, the SCAN process will begin automatically. If it is not selected, you will have to click the **START** button.

As soon as you do this, you will see the computer icon with the magnifying glass moving as the Wizard starts to search the registry and finds unneeded registry entries.

These entries will be listed one by one and you will be able to see them in the window.

Since the Registry is very large, this process may take several minutes or longer. While the Scan process is occurring, you may press the SHOW DETAILS button, which will bring up another part of the window that you can use to get more details on each of the items found.

To get more details, you will have to click on an item from the list. The details shown are for:

- specifically the Root Key,
- date modified the sub key etc.

This is useful information for advanced users. If you do not understand what the details mean, do not worry about it. WinReg has been designed to work intelligently on your behalf. Therefore any keys it finds are safe to remove. Plus, before it deletes the entries, WinReg will make a back up that you can access through the UNDO feature. Therefore if something does not work properly after a cleanup, all you have to do is select the UNDO feature and restore the cleanup task. **See UNDO for more details**

Press the **SCAN** button to begin.

NOTE: You can stop the scanning at anytime by pressing the STOP button.

All the invalid entries found are automatically checked. To uncheck them, simply move your mouse cursor onto anyone of the entries and press the RIGHT MOUSE button.

- You will see a small menu appear.

Your options are **Check** all items in the list: (Choosing this option will place a check mark in all of the boxes automatically)
Uncheck all items in the list: (Choosing this option will remove all check marks from the boxes)

Inverse checked items: (Choosing this option will reverse your selection, all check boxes will become unchecked and all unchecked boxes will become checked)

- To individually uncheck a line, simply click on the box beside the entry.
- Once you make your selection, press the **REMOVED CHECKED** button.

All of your checked registry entries will be deleted. This will result in a cleaner and more optimized Windows Registry.

- At this point press the **CLOSE** button to return back to Ultra WinCleaner's Main Screen.

IMPORTANT: Do not be surprised if WinReg cleaner finds more entries the next time you run it. It is designed to go deeper into each tree branch every time you use it. Therefore, it may take up to 5 or 6 runs before it completely removes all Registry clutter. Afterwards, only new added registry clutter will be found and removed.

WinSmart Mover

Overview

Installing an application is easy, however, moving an application from one folder to another or from one drive to another is very difficult. This is because you have to make sure that all shortcuts, registry entries and applicable files are moved or pointing to the right files. Otherwise, the program will not work. Up until now, the only option you had was to uninstall the application and then reinstall it to the new location.

Now using Smart WinMover you do not need to go through that entire hassle.

Why would you want to move an application?

Most people now have their hard drives partitioned. This is like having multiple hard drives on the same one. Others also have two or more hard drives. When you install an application on a particular drive it may make sense at the time. Or when you just choose the usual default location of most installers, drive C is usually the first choice for an installer program.

However, over time, your drive C may become full or is nearing full capacity. As a result, you may want to organize your applications and move them to different partitions or drives. In this case Smart WinMover will make this task very easy.

How do I use WinSmart Mover?

Simply select the Smart WinMover Button from the main WinCleaner menu, and follow the steps.

1. When you select the Smart WinMover Option, you will see the familiar text help window, followed by the main wizard window. At the top of the wizard you have three options.

MOVE FOLDER

If you want to move an application, you are in theory moving the applications folder and all accompanying pointers, registry entries and files.

RENAME a FOLDER

If you want to rename a folder, you are not moving any files, but you have to make sure that all shortcuts and registry entries pointing to the folder are also renamed.

UNDO a PRIOR MOVE OR RENAME OPERATION

If you want to undo a previous move or renaming, you can easily do so, since all moves and renames are kept in a log file.

2. Once you determine what you want to do, select the radial button beside the appropriate choice. For Move Folder and Rename a folder, the bottom of the Window will remain the same. For UNDO a Prior Move or Rename Operation, the bottom of the window will change.

Let's MOVE A FOLDER first

Click on the Folder Icon on the Right hand side of the **Move Folder field**. Then use the browser window that appears to select the application folder that you would like to move.

Remember that you can press the **+** sign to open up subfolders.

You can repeat the same process for the second field named **Put it in Folder**. At this point you will have both field entries complete with two paths showing.

To make the move, click on the **NEXT** button.

At this point a new window will appear. To have WinSmart Mover begin the search process only, press the **START** button. Depending on how large the application is, the scan will take anywhere from 15 seconds to several minutes.

As the entries are found, they will be listed in the middle window. Depending on the type of application folder selected, the entries listed will be:

- The Registry
- Desktop Shortcuts
- Start Menu Shortcuts
- Send to Shortcuts
- Recent Shortcuts

These entries may or may not have **+** signs beside them. If they do, you can click on them to expand the tree for more details.

At this point if you still want to move the folder, PRESS the **MOVE FOLDER** button and the task will be carried out. After the folder has been successfully moved, the scan information will be saved in a log, in case you want to reverse the move at a later time. The Window will show you an itemized view of all of the changes being made.

At this point you can **CLOSE** the window or go back to make more changes.

RENAMING A FOLDER

The exact same process can be carried out for RENAMING A FOLDER as MOVING A FOLDER.

WHAT IS THE ADVANCED OPTIONS BUTTON FOR?

The Advanced Options button allows you to pick the type of areas that should be modified during the move.

The default setting selects all of the options. If you know what to look for you can unselect the ones you do not want changed. If you are not sure of what you are doing, leave all the options as they are. The Other Folder option exists for special cases, where you know the application is using a remote folder that will not be picked up by WinSmart Mover. In this case, simply include the entire path and the WinSmart Mover will move the folder along with everything else.

UNDO A PRIOR MOVE OR RENAME OPERATION

To access this log, simply re-run Smart WinMover and select the third option **UNDO**

A PRIOR MOVE OR RENAME OPERATION

As soon as you select the radial button for this option, the Window will change to list the log entries for prior moves or renames. Select the Folder by clicking on the item in the list. Then press the blue **Restore Item** button. The old log will be opened and reversed. Again you will see a window with the list of items being reversed.

The same procedure can be carried out for when you choose to RENAME a folder option. Once you are finished moving and renaming your folders, you can exit WinSmart Mover Wizard by pressing the **CLOSE** button. This will bring back the Ultra WinCleaner Main Menu.

UNDO

Overview

Although Ultra WinCleaner is very safe to use, there may be a time you change your mind. For such reasons, the UNDO feature is very handy. Ultra WinCleaner One Click will back up all clean up jobs, except when you specifically override a backup.

Ultra WinCleaner also backs up all uninstalled applications, in case you are unable to reinstall using the original CD-ROM.

When you want to UNDO a clean up or uninstallation process, select the **UNDO** button from the main menu.

As soon as you click the button you will see the help text window. Read it and click the **CLOSE** button and the main UNDO wizard window will appear.

The items listed in this window are in chronological order (Time and date based). Therefore, you can see when a task was carried out.

At this point you have TWO OPTIONS

1. You can select the task from the list and click on the blue Restore Item button to restore the entire clean up or uninstalled application.

2. You can select the task from the list and click on the **NEXT** button that will take you to the next window.

The first option is very straightforward. The entire clean up task will be restored. At this point, you simply exit Ultra WinCleaner 2002, then exit Windows and restart your computer. All of your data will be restored.

The second option will give you a detailed list of the items cleaned or uninstalled. If you want to restore a specific file or registry entry without restoring everything else this is where you can do it.

Right click on the list window or click on the **UNCHECK ALL** button. Then scroll down the list and check the boxes that contain the files or entries that you want to restore. Then press the blue **RESTORE CHECKED** button. And only the entries that you checked off will be restored.

REMEMBER: For most files or registry entries to be recognized by Windows, you will have to exit WinCleaner and restart your computer.

DELETE UNDO ITEMS

The undo feature is very powerful and provides additional security and peace of mind. However, if you continue to use Ultra WinCleaner 2002, the undo list will get bigger. Ultra WinCleaner compresses the backed up items, but overtime this backup list will continue to use up drive space. If you notice that your computer has no problems and that you have old **UNDO** items in the list. You can delete these items by selecting the entry and clicking on the **DELETE UNDO ITEM** button.

When you delete the UNDO item, you will gain additional free drive space. But remember that once you delete the UNDO item it is gone. There is no way of recovering it again. Use this feature with caution.

CHAPTER THREE

Business Logic service and support solutions

Business Logic is committed to excellent service worldwide. Our goal is to provide you with professional assistance in the use of our software and services, wherever you are located.

Technical Support and customer service solutions are handled the fastest through our Website and email service.

NOTE: Business Logic's service and support are subject to Business Logic's prices, terms and conditions in place at the time the service is used. They are also subject to change at any time.

Registering your Business Logic product

Register your Business Logic product online and you will be able to obtain support service when needed. To do this, simply visit our Website at: <http://www.wincleaner.com> Once you see the home page, click on the **register** link. Select it and then select the name of the product you have. Fill out the short form and Click the **Submit** button and you are done!

Technical Support

Business Logic offers free technical support for 30 days from purchase via email, phone and the Internet.

World Wide Web

The Business Logic World Wide Website (<http://www.wincleaner.com>) is the doorway to fast help and solutions, including updates and patches. Simply visit our Website and click on the Support Link or the Customer Service icon.

Thank you.

Business Logic Corporation
Home of Ultra WinCleaner 2002